



<b>Job Title:</b>	Landscapes Sales Assistant
<b>Department:</b>	Landscapes
<b>Reports to:</b>	Landscapes Supervisor, Retail Shop Manager
<b>Principle Working Relationships:</b>	Landscapes Sales Assistants, Landscapes Supervisor, Assistant Retail Shop Managers, Retail Shop Manager

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*Inspire and Engage everyone to experience the joy of creating and living in beautiful outdoor spaces*

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## **The Role**

This role will suit all skill and experience levels. It is a great opportunity for someone who is willing to work hard and deliver excellent customer service. This role does require a lot of manual work.

We are looking for Friday and Saturday 9-6 and Sunday 9:30am - 4:30pm

## **The ideal candidate needs**

- Understand and comply with safe handling of goods, manual handling
- Listen and follow instructions
- Be able to complete a wide range of tasks which include lifting and carrying
- Some experience in a landscaping or retail environment will be beneficial
- The ability to work independently for short periods of time
- A keen eye for detail and general presentation of the landscapes area.

## **The Responsibilities**

- Stocking the area of paving sets, paving slabs, rocks/stones, timber products
- Picking and packing orders – direct sales and web orders. Pulling stock ready for customer deliveries as instructed
- Unpacking of deliveries from goods in to the yard
- Completion of customer orders through tills, arranging deliveries and taking details as needed
- Carrying & lifting stock items for customers
- Organising and managing stock relevant to your department
- Contributing to the smooth running of promotions or events
- Greeting and giving advice to all levels of customer from beginners through to experienced contractors and answering customer queries regarding products
- Maintaining a constant personal presence on the shop floor
- Ensuring stock levels are maintained and displays are tidy

- Daily care of the department & storage area including cleaning and ensuring promotional materials are correct and up to date
- Using the tills and point of sales system to look up prices and product information

## Benefits

- Staff discount throughout the store; including restaurant and Farmshop
- Work life balance
- Company Pension
- Free parking on site
- Employee Assistance Program
- One day off for your birthday after 2 years' service
- Pay rate up to £10.42, dependent on age (changing from 1st of April in line with the national minimum wage increase).

**If you are interested in this role, please complete the application form on our website. We will be in touch if you are short listed. *Only shortlisted candidates will be responded to.***

